

20 January 2019

Mr Hirano Satoshi  
Assistant General Manager  
**S.M.I. Travel (S) PTE LTD**  
133 Cecil Street  
#11-01 Keck Seng Tower  
Singapore 069535

Dear Hirano-san,

### **POOL CLOSURE**

In our continuous endeavour to serve you better, the hotel will be conducting an enhancement of its pool services **from 1 March 2019 to 31 May 2019.**

During this period, a complimentary shuttle service will be provided **from 0700hrs to 1900hrs on an hourly basis**, for guests to enjoy the swimming pool facilities at the following hotels; Swissôtel Merchant Court, Sofitel Singapore City Centre and Sofitel Singapore Sentosa Resort & Spa.

We regret any inconvenience caused and thank you for your kind understanding. Should you need further information, please do not hesitate to contact Ivy Yeo, Assistant Director of Sales, Tours & Travel at +65 6431 5556 or e-mail: [ivy.yeo@swissotel.com](mailto:ivy.yeo@swissotel.com)

We wish you a most pleasant stay.

With warm regards,



Katya Herting  
Hotel Manager